



Extraordinary Meeting of Kingswood Town Council on Tuesday 5th March 2024 at 7.00pm in Room 2 in the Park Centre, High Street, Kingswood BS15 4AR

SUMMONS

To Councillors:

Rafick Ackbar, Diane Bentham, Richard Bentham, James Corrigan

Liam Davis, Sandie Davis, Alison Evans, Stephen Forsythe (Chair)

Maria Ingram-Cotton, Alexander Massey, Matthew Palmer, Kenneth Rabone,

Sean Rhodes

You are hereby summoned to attend the extraordinary meeting of Kingswood Town Council to be held on Tuesday 5th March 2024 7pm at the Park Centre, High Street, Kingswood for the transaction of the items contained within the attached agenda.

Yours faithfully,

Charlotte Littlewood

On behalf of the Finance and Administration Committee, Charlotte Littlewood, Town Clerk

29th February 2024

7.00pm (Prior to the start of the meeting)

Questions and comments from members of the public.

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Kingswood. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

AGENDA

Full Council 5th March 2024 at 7pm

1. Apologies

To receive apologies for absence and to consider the reasons given.

2. Declarations of Interest

- To receive declarations of interest from councillors in agenda items, in accordance with the Code of Conduct.
- To receive written requests for dispensation for disclosable pecuniary interests.
- To grant any request for dispensation as appropriate.

3. To pass a resolution to consider the exclusion of the public and press to consider the following confidential matter:

4. Confidential: To receive a recommendation from the Finance and Administration Committee to consider a potential building as a suitable premises for the Town Council, to consider the next possible steps

(A manager from South Gloucestershire Council property team will be in attendance to answer questions, or to take questions for responses at a later date).

5. Date of the next meeting and consideration of items for the agenda

The next council meeting will be held on Tuesday 12th March 2024 at 7pm