

MEETING: Meeting of Kingswood Town Council
DATE & TIME: Wednesday 11th October 2023 at 7.00pm
PLACE: Kingswood Civic Centre, High Street, Kingswood, Bristol, BS15 9TR

Councillors: Richard Bentham
Ken Rabone
Maria Ingram – Cotton
Diane Bentham
Vicky Robinson
Sean Rhodes
Alex Massey
Alison Evans
Matthew Palmer
Sandie Davis
James Corrigan
Liam Davis

Also Present:

In Attendance: 0 members of the public

01.10.23	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Stephen Forsythe, Leigh Ingham, Raf Ackbar</p> <p>Resolved: To note the apologies</p>
02.10.23	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <ul style="list-style-type: none">• To receive written requests for dispensation for disclosable pecuniary interests.• To grant any request for dispensation as appropriate. <p>No declarations received.</p>
03.10.23	<p><u>Minutes</u></p> <p>Members resolved to approve the minutes of the Kingswood Town Council Meeting held on 13th September 2023 as a true and accurate record.</p>
04.10.23	<p><u>Accessibility and Privacy Policy</u></p> <p>Members reviewed and considered an Accessibility and Privacy Policy for the Town Council Website.</p> <p>Resolved: To adopt the Accessibility and Privacy Policy for the Town Council Website.</p>

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05.10.23	<p><u>Members Reports</u></p> <p>Member received verbal reports from any members representing Kingswood Town Council.</p> <ul style="list-style-type: none"> • Cllr AE advised that all Town Councillors are advised to visit Kingswood Fire Station on 30 October 2023. The following Councillors agreed to meet at 1pm: MI, DB, SD, MP, JC, VR. To advise: AM, KR. • Cllr VR confirmed Councillors available to man the road closures for Remembrance Day. Confirmed: SR, RB, DB, JC, AM, RA, LI. To advise: LD. KTC would like to lay a wreath. To confirm if SF, AE or MP to lay. <p>The reports were noted.</p>
06.10.23	<p><u>Appointment of the Town Clerk and Proper Officer</u></p> <p>Members approved and resolved the recommendation of the appointment of Mr Mike Rowan as the Clerk and proper Officer for Kingswood Town Council, subject to satisfactory references.</p>
07.10.23	<p><u>Planning Applications</u></p> <p>Members to consider planning applications received for the Parish of Kingswood.</p> <p>LOCATION: 44 Alma Road Kingswood Bristol South Gloucestershire BS154EG DESCRIPTION: Demolition of existing storage building. Erection of detached dwelling with new access and associated works. REFERENCE NO: P23/02800/F</p> <ul style="list-style-type: none"> • No objections, Cllr VR to enter no objection on planning portal. <p>LOCATION: Kingswood Court Nursing Home 220 Soundwell Road Soundwell Bristol South Gloucestershire DESCRIPTION: Works to fell 1no. lime and to crown lift 7no. limes by 4.8m over road and 3.0m over pavement and bus stop, covered by KTPO 11/88 dated 12th December 1988. REFERENCE NO: P23/02789/TRE</p> <ul style="list-style-type: none"> • No objections, Cllr VR to enter no objection on planning portal. <p>LOCATION: 52 Downend Road Kingswood Bristol South Gloucestershire BS15 1SP DESCRIPTION: Alterations to roof to form second floor living accommodation to facilitate change of use from dwellinghouse (class C3) to a 10-person occupancy, 6 bedroom house in multiple occupation (class sui generis) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). REFERENCE NO: P23/02668/F</p>

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	<ul style="list-style-type: none">• Object on the basis that the reasons for the previous planning application being rejected have not been fully resolved. Cllr VR to enter objection on planning portal.
08.10.23	<p><u>Polling District and Polling Place Review</u></p> <p>Members considered the correspondence received and comments on the proposed scheme.</p> <p>Resolved: No concerns. Cllr SR requested all Councillors share details of review with the public. Fuller report due to the regulatory committee in November. Contact Cllr SR if any concerns raised before then.</p>
09.10.23	<p><u>Updates from the Clerk</u></p> <ul style="list-style-type: none">• Postal address for Kingswood Town Council – To be completed by the new Town Clerk• Banking arrangements and signatories – Awaiting submission form to be signed to progress the opening of the bank account• Councillor training to be sourced by the new Town Clerk• Finance software now completed and installed on the PC laptop, finance and budget sheets emailed to all members• Conditional offer letter prepared and sent to the new town clerk along with the required personnel information• SGC require completed Register of Interest forms from some Councillors. Cllr AM provided email address to send to.

Meeting Closed: 20.05pm

Signed as a True Record..... *Stephen* 

Date..... *8/11/23*