

MEETING: Meeting of Kingswood Town Council
DATE & TIME: Wednesday 12th July 2023 at 7.00pm
PLACE: Kingswood Civic Centre, High Street, Kingswood, Bristol, BS15 9TR

Chairman: Stephen Forsythe
Councillors: Richard Bentham
Ken Rabone
Maria Ingram – Cotton
Liam Davis
James Corrigan
Diane Bentham
Vicky Robinson
Sean Rhodes
Leigh Ingham

Also Present: Interim Clerk

In Attendance: 0 members of the public

01.07.23	<p><u>Apologies for absence and to consider the reasons given</u></p> <ul style="list-style-type: none">• Alex Massey• Alison Evans• Matthew Palmer• Rafick Ackbar• Sandie Davis <p>Resolved: To note the apologies</p>
02.07.23	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <ul style="list-style-type: none">• To receive written requests for dispensation for disclosable pecuniary interests.• To grant any request for dispensation as appropriate. <p>No items declared.</p>
03.07.23	<p><u>Minutes</u></p> <p>Members resolved to approve the minutes of the Kingswood Town Council Meeting held on 14th June 2023 as a true and accurate record.</p>
04.07.23	<p><u>Town Council Logo</u></p> <p>Members received an update from Cllr S Rhodes regarding the consultation over a logo design.</p>

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	<p>It was noted that the item would be deferred to September to enable community engagement to take place. A stand has been arranged at Southey Park on Sunday 3rd August for connecting Kingswood for consultation and designs to take place from primary aged children. The winning design will be decided at the event with the winning designer being presented with a £20 book voucher.</p>
05.07.23	<p><u>Media Policy</u></p> <p>Members reviewed and considered a Media Policy for KTC prepared by Cllr K Rabone.</p> <p>Resolved: To adopt the Media Policy for KTC prepared by Cllr K Rabone.</p>
06.07.23	<p><u>Members Reports</u></p> <p>Member received verbal reports from any members representing Kingswood Town Council.</p> <p>Cllr LI reported that the LTA have agreed to refurbish the tennis courts at Kingswood Park providing that the funding requirements of the grant are met. It was noted that consideration will be made for a future asset transfer for the tennis courts but consideration would need to be made in regards to the commitment for the funding agreement.</p> <p>The reports were noted.</p>
07.07.23	<p><u>Updates from the Clerk</u></p> <ul style="list-style-type: none"> • Town Clerk recruitment – Members were advised that a meeting had taken place with Reg Williams following his appointment for the recruitment of the clerk. A draft job description had been circulated to the Chair and Vice Chair. It was agreed that the salary would be reviewed and scored before being advertised. • Postal address for Kingswood Town Council – Members approved the costs of £396 for a PO Box address, it was noted that a debit card would be required to register for the account. • ICT resource and email address – Additional local quotes sought, approval given to appoint Cloudy IT at a cost of: One-Time Total £1,373.75, Monthly Total £109.40 +VAT. • Banking arrangements and signatories –once the IT provision has been Clerk to apply for the bank account once the ICT has been purchased and email address's set up. • Website – Members approved the quote from Aubergine at a cost of: One-Time Total - £1075, Annual Cost Total £299 +VAT. Members agreed to set up a working group to work with Aubergine over the content for the website. • Councillor training – Members were advised that a training session will be held in September and delivered by ALCA, dates to be confirmed.

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| | <ul style="list-style-type: none">• Finance software – Members approved the quote from Rialtas at a cost of:
One-Time Total £825, Annual Cost £175 +VAT. |
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Meeting Closed: 20.54pm

Signed as a True Record.....

Stephen 

Date.....

13/9/23