



## **PLANNING AND HIGHWAYS COMMITTEE**

Meeting of Kingswood Town Council Planning and Highways Committee on Tuesday 29<sup>th</sup> October 2024 at 7.00pm in Room B of the Park Centre, High Street, Kingswood BS15 4AR

### **SUMMONS**

To Councillors: Jim Corrigan (Chair), Stephen Forsythe, Maria Ingram-Cotton, Alex Massey (Vice), Kenneth Rabone, Joanne Doyle.

You are hereby summoned to attend the meeting of the Planning and Highways Committee of Kingswood Town Council to be held on Tuesday 29<sup>th</sup> October 2024 at 7.00 pm at the Park Centre, High Street, Kingswood for the transaction of the items contained within the attached agenda.

Yours faithfully,

*Charlotte Littlewood*

Charlotte Littlewood, BA (Hons), CILCA, Town Clerk

23<sup>rd</sup> October 2024

7.00pm (Prior to the start of the meeting)

### **Questions and comments from members of the public (Fifteen Minutes)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Kingswood. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

## **AGENDA – Planning and Highways Committee**

**Tuesday 29<sup>th</sup> October 2024**

### **1. Apologies**

To receive apologies for absence and to consider the reasons given.

### **2. Declarations of Interest**

- To receive declarations of interest from councillors in agenda items, in accordance with the Code of Conduct.
- To receive written requests for dispensation for disclosable pecuniary interests.
- To grant any request for dispensation as appropriate.

### **3. To approve the minutes of the previous meeting held on 24<sup>th</sup> September 2024**

### **4. Planning Applications**

To consider planning applications received for the Parish of Kingswood.

#### **a. Reference: P24/02321/F**

5 West Street Kingswood South Gloucestershire BS15 8JJ

Change of use from a small HMO for six people (Class C4) to 7no. bedroom HMO (7no. persons) (Sui Generis) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

#### **b. Reference: P24/01129/F**

71 Court Road Kingswood South Gloucestershire BS15 9QG

Conversion of 1no. dwellinghouse to 2no flats (retrospective)

#### **c. Reference: P24/02348/TRE**

10 Orchard Road Kingswood South Gloucestershire BS15 9TH

Works to 1no. Sycamore, Acer pseudoplatanus to reduce height of tree by up to 3m, finished height will be 12m, reduce lateral branches by up to 1.5m, finished lateral spread will be 4.5m, remove epicormic shoots from ground level to crown break covered by TPO 0205 dated 24/07/2009

#### **d. Reference: P23/02141/F**

Old Flower Pot Inn High Street Kingswood South Gloucestershire BS15 4AQ

Change of use from Public House (Sui Generis) to Learning and Local Community use (Class F1) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

#### **e. Reference: P24/02396/RVC**

14 - 16 Regent Street Kingswood South Gloucestershire BS15 8JS

Variation of condition 2 attached to planning permission PK18/2396/F to extend the opening hours of the takeaway on fridays and saturdays to include the hours of between 23:00

until 04:00 the following morning. - Internal and external alterations to facilitate change of use from Use Class A1 (shops) to Use Class A5 (hot food takeaway) as defined in the Town and Country Planning (Use Classes) Order 1987 ( as amended).

#### **f. Reference: P24/02399/F**

22 Lower Cock Road Kingswood South Gloucestershire BS15 9RU

Erection of single storey rear extension to form additional living accommodation and  
Erection of single storey annex ancillary to main dwelling.

**5. Parking outside of Kings Oak Primary School**

As per Terms of Reference for this committee to consider any action it could take to improve the parking situation for residents in the vicinity of the school where it would appear that school visitors are parking on the pavements – Email attached

**6. To note decisions made by South Gloucestershire Council**

**7. To refer any items from this meeting to full council**

**8. Date of the next meeting and consideration of items for the agenda**

The next council Planning and Highways Committee meeting will be held on Tuesday 26<sup>th</sup> November 2024 at 7pm.