



Meeting: Full Council

Date: 12th November 2024

Author: Town Clerk

Item For Consideration: Payments List: November 2024

1.0 Purpose of the report

1.1 To provide a list of all payments that need to be approved. All invoices have been examined, verified and certified by the Town Clerk, in the capacity of Responsible Finance Officer. All invoices will be approved for payment by 2 councillors prior to payment being made from the council's bank account, which requires the authorisation of two nominated councillors.

Payments for November 2024.

Company	Item	Invoice	VAT	Net	Gross
Park Centre	Meeting hire Oct 24	272	£0.00	£114.25	£114.25
Liz Evans	Finance Officer Oct 24	3	£0.00	£581.25	£581.25
Cloudyt IT	IT Support Nov 24	5412	£31.58	£157.90	£189.48
SLCC	Project Support	SD1662-1	£477.24	£2,386.20	£2,863.44
Prosec Consultancy	Security for Lantern Parade	3587	£44.80	£224.00	£268.80
Colourful Minds	Lantern Parade Workshop	357	£0.00	£300.00	£300.00
Roco	Refreshments at Lantern Parade	32419	£6.35	£58.45	£64.80
HP Ink	Ink - Clerk	1095839042	£2.33	£11.66	£13.99
Amazon	Clip boards	169201712	£3.09	£15.46	£18.55
Amazon	Labels etc	GN47kirwdaeui	£2.47	£12.33	£14.80
Amazon	Umbrellas	1152005195	£10.98	£54.96	£65.94
Amazon	Hi Viz Jackets	733604365	£14.90	£74.60	£89.50
Mitre Printing	Order of Service Remembrance Day	17073	£0.00	£118.00	£118.00
Mitre Printing	Leaflets, Christmas Trail etc	17072	£10.80	£145.00	£155.80
Burleys/Plantscape	Winter Floral Scheme	14015777	£495.00	£2,475.00	£2,970.00
Royal British Legion Ir	Blue Poppies 2024	109226	£44.32	£8.67	£52.99
Rialtas	New licence	32131	£42.04	£8.41	£50.45
PATAPayroll	Additional work	235	£30.00	£0.00	£30.00
Brookfield Publishing	November Newsletter	1927	£550.00	£110.00	£660.00
Vista Print	Stickers and banners	221573846	£16.54	£82.70	£99.24
Alice Twinn	Expenses	n/a	£17.85	£0.00	£17.85
Colourful Minds	Library Craft session	354	£150.00	£0.00	£150.00
C Littlewood	Mileage claim	n/a	£0.00	£0.00	£226.80

2.0 Recommendation

2.1 To approve expenditure and authorize payment from the council's bank account.