

**MEETING:** Kingswood Town Council, Planning and Highways Committee  
**DATE & TIME:** Tuesday 29<sup>th</sup> October 2024 7.00pm  
**PLACE:** The Park Centre, Kingswood

**Councillors in attendance:** Alex Massey (Chair for this meeting), Maria Ingram-Cotton, Ken Rabone, Joanne Doyle and Stephen Forsythe.

**Also Present:** Charlotte Littlewood, Town Clerk and 2 councillors waiting for the next meeting.

There was no public question time.

**P01.10.24 Apologies for absence**  
These were received from Councillor Corrigan.

**P02.10.24 Declarations of interest and requests for Dispensations**  
There were no declarations of interest in relation to this agenda.

**P03.10.24 To approve the minutes of the previous meeting held on 24<sup>th</sup> September 2024**  
Councillors approved the minutes of the previous meeting.

**Resolved:** To approve the minutes of 24<sup>th</sup> September 2024

**P04.10.24 Planning Applications**  
Councillors received and commented on the following applications.

- a. Reference: P24/02321/F**  
5 West Street Kingswood South Gloucestershire BS15 8JJ  
Change of use from a small HMO for six people (Class C4) to 7no. bedroom HMO (7no. persons) (Sui Generis) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

**Resolved:** To object to this application on the grounds that the household waste must be kept at the rear of the property and brought through the house for disposal, which is against SGC guidance. To also raise concerns that the property, after the conversion, will appear to very cramped for the intended number of occupants.

- b. Reference: P24/01129/F**  
71 Court Road Kingswood South Gloucestershire BS15 9QG  
Conversion of 1no. dwellinghouse to 2no flats (retrospective)

**Resolved:** To object to this application on the grounds that the plans submitted do not provide sufficient information, and that there is no parking provision, which goes against SGC guidance.

- c. Reference: P24/02348/TRE**  
10 Orchard Road Kingswood South Gloucestershire BS15 9TH  
Works to 1no. Sycamore, Acer pseudoplatanus to reduce height of tree by up to 3m, finished height will be 12m, reduce lateral branches by up to 1.5m, finished lateral spread will be 4.5m, remove epicormic shoots from ground level to crown break covered by TPO 0205 dated 24/07/2009

**Resolved:** No objections and to support the advice of the tree officer.

- d. Reference: P23/02141/F**  
Old Flower Pot Inn High Street Kingswood South Gloucestershire BS15 4AQ

**MEETING:** Kingswood Town Council, Planning and Highways Committee  
**DATE & TIME:** Tuesday 29<sup>th</sup> October 2024 7.00pm  
**PLACE:** The Park Centre, Kingswood

Change of use from Public House (Sui Generis) to Learning and Local Community use (Class F1) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

This application has been withdrawn.

**e. Reference: P24/02396/RVC**

14 - 16 Regent Street Kingswood South Gloucestershire BS15 8JS

Variation of condition 2 attached to planning permission PK18/2396/F to extend the opening hours of the takeaway on Fridays and Saturdays to include the hours of between 23:00 until 04:00 the following morning. - Internal and external alterations to facilitate change of use from Use Class A1 (shops) to Use Class A5 (hot food takeaway) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

**Resolved:** No objections.

**f. Reference: P24/02399/F**

22 Lower Cock Road Kingswood South Gloucestershire BS15 9RU

Erection of single storey rear extension to form additional living accommodation and Erection of single storey annex ancillary to main dwelling.

**Resolved:** No objections

**05.10.24 Parking outside of Kings Forest Primary School**

To consider any action that could be taken to improve the parking situation for residents in the vicinity of the school where school visitors are parking on the pavements.

This was discussed in detail, with the conclusion that the town council is not the appropriate body to undertake enforcement action. Councillors agreed that the most appropriate action would be for the school to invite the police to undertake patrols and carry out enforcement action, and for the school to consider writing a letter to those who park inconsiderately. Residents may wish to consider the introduction of a resident's parking scheme but this would be done via South Gloucestershire Council.

**Resolved:** To respond to the email stating the above.

**P06.19.24 To note decisions made by South Gloucestershire Council**

These were noted.

**P07.10.24 To refer any items from this meeting to full council**

There were no matters to refer to full council.

**P08.10.24 Date of next meeting and consideration of items for the agenda**

The next meeting will be held on Tuesday 26<sup>th</sup> November 2024 at 7pm.

Meeting Closed: 1923 hrs

Signed as a True Record..... Date.....