



**KINGSWOOD  
TOWN  
COUNCIL**

**Meeting:** Full Council

**Date:** 14<sup>th</sup> January 2025

**Author:** Town Clerk

**Item For Consideration: Payments List: January 2025**

**1.0 Purpose of the report**

1.1 To provide a list of all payments that need to be approved. All invoices have been examined, verified and certified by the Town Clerk, in the capacity of Responsible Finance Officer. All invoices will be approved for payment by 2 councillors prior to payment being made from the council's bank account, which requires the authorisation of two nominated councillors.

**Payments for January 2025.**

Company	Item	Invoice No	VAT	Net	Gross
Clerk	HP Ink Oct Nov 24	ILUKDN1097887319	£6.67	£33.32	£39.99
Liz Evans	Finance Officer	5	£0.00	£425.00	£425.00
Brookfield Publishing	Kingswood Voice Jan 25	2038	£55.00	£275.00	£330.00
Cloudy IT	Monthly Support	INV D06053	£31.58	£157.90	£189.48
Clerk	HP Ink Dec 24	ILUKDN1099716445	£2.00	£9.99	£11.99
Riattas	Staff Training	32343	£14.00	£70.00	£84.00
Clerk	Mileage Claim Dec 24	45627	£0.00	£113.40	£113.40
Clerk	Expenses Claim Dec 24	Refreshments	£0.00	£0.00	£34.10
The Park Centre	Meetings Dec 24	INV-0342	£0.00	£102.00	£102.00
Holy Trinity Church	Hall Hire 8th May VE Day event	HALL/2025_001	£0.00	£160.00	£160.00
Cloudy IT	Ipad additional monthly charges	D 06207	£101.50	£507.52	£609.02
Communtiy Engagement Offic	Expenses Jan 2025	n/a	£0.00	£0.00	£55.92
Communtiy Engagement Offic	HP Ink	n/a	£0.92	£4.57	£5.49
The Great Day Choir	Lantern Parade Ents	n/a	£0.00	£150.00	£150.00

**2.0 Recommendation**

2.1 To approve expenditure and authorize payment from the council's bank account.