



Meeting: Full Council meeting

Date: 11th March 2025

Author: Town Clerk

Item for Consideration: The purchase of a container and placement in Kingswood Park for town council property.

1.0 Introduction

In conjunction with the staff from South Gloucestershire Council managing the regeneration project in Kingswood Town, the town clerk asked if there was a possibility for the town council to own a storage container in Kingswood Park, to hold council owned property which it is slowly building up. As some of the council events and activities are also based in the park, it would make sense to have a base that can be used on the days of events. A photo of what it might look like is at the end of the report.

1.2 SGC staff asked their procurement team to obtain quotes. At the same time, they also asked if Planning Permission was needed. If agreed by Kingswood Town Council, a small shipping container would be placed next to the container that is already in situ near the toilet block, managed by the Friends of Kingswood Park and other community groups. SGC staff would assist with the installation. KTC would need to purchase a suitable chain and padlock and possible internal shelving.

2.0 Permissions

2.1 It is confirmed that a permanent container can be placed in the park under permitted development rights. That has been confirmed in writing.

3.0 Finances

3.1 SGC have sought three quotes on behalf of KTC, and they include delivery:

- Company A: new £2,800
- Company B: used £2,225, new £3,100
- Company C: new £3,895

3.2 There is an underspend in the Equipment budget (200 4138) of £3,932 that can be utilised if KTC wishes to proceed. It agreed it will also need to be insured.

4.0 Risk

4.1 Currently the equipment that the council owns is stored at the home of the town clerk, which is not sustainable. The equipment that the council owns includes 2 gazebos, weights for the gazebo, portable table, event kit, signs, and items for Remembrance Day. When the council has an event, these items need to be transferred to the park and there are risks associated with that – heavy lifting by a single member of staff and damage in transit, as well as a concern that things can be forgotten. Furthermore, in time the council will acquire further equipment for litter picks, events and general maintenance and a central base with easy access is essential

5.0 Recommendation

To consider if the council wishes to purchase a container and to delegate authority to the town clerk to carry out the council decision.

Mock up of what container might look like.

